

## **GENERAL INFORMATION**

### **for Applicants with International Degree**

#### **Dear applicant,**

Thank you for your interest in applying to the University of Oldenburg. In the following document, we would like to give you some information about our application procedures.

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## 1. Prior to your Application

Before you apply at the University of Oldenburg, please make sure you found the right degree program that match your interests and your qualifications.

Information on the degree programs offered by the University of Oldenburg can be found at <https://uol.de/en/students/degree-programmes/>

Degree programs taught in English:

<https://uol.de/en/students/degree-programmes-in-english/>

Here, you can find information on the course contents, the language of instruction as well as admission requirements like prior degrees, language requirements and other demands. For more **information on studying at our university**, please contact the Study and Career Counselling Service <https://uol.de/en/zskb/>.

You get detailed **information on each degree course** from the respective academic counselling. Contact information is presented on the information page of the degree program.

## 2. Application Process

Applications from students with foreign degrees who wish to study at the University of Oldenburg are processed by the Service Centre for International Applications for Study, [uni-assist e.V.](https://www.uni-assist.de/en/) (<https://www.uni-assist.de/en/>).

This includes:

- International applicants with degrees from their home or any other foreign country
- EU and EEA citizens
- Germans with foreign school-certificates
- DAAD scholars

**PLEASE NOTE**, applicants who have already finished a degree in Germany **DO NOT** need to apply through [uni-assist e.V.](https://www.uni-assist.de/en/)

A pre-evaluation of your transcripts will not be made by the University of Oldenburg. Applicants will be informed by [uni-assist e.V.](https://www.uni-assist.de/en/) and – in the case of admission – by the University of Oldenburg.

In regard to future correspondence, please mention your name, your academic subject and your applicant number.

### a) Application through uni-assist e.V.

The core task of uni-assist e.V. is the evaluation of international school/university certificates in regard to their equivalence to German school/university degrees.

[Uni-assist e.V.](https://www.uni-assist.de/en/) provides step-by-step instructions pertaining to the application procedure. Please note that the processing time is approximately 4 weeks. Your application must be fully

#### VISITOR ADDRESS

StudentServiceCenter  
Building A12  
D - 26129 Oldenburg

#### OFFICE HOURS

Mon, Tue, Thu 10.00 – 12.30  
Tue 14.30 – 16.30

#### EMAIL AND PHONE

Admission for bachelor's degree courses  
[admission.bachelor@uol.de](mailto:admission.bachelor@uol.de)  
(04 41) 7 98 – 4515

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submitted to uni-assist by the application deadline. It is in your own interest to apply three months before the application deadline.

Find more information on the application process through [uni-assist e.V.](https://www.uni-assist.de/en/fags/) by following <https://www.uni-assist.de/en/fags/>.

#### b) Handling Fees of uni-assist e.V.

[Uni-assist e.V.](https://www.uni-assist.de/en/fags/) will begin processing only after receiving the complete set of application documents and the complete fee!

The handling fees for the evaluation of international certificates and the preliminary examination of the application documents are as follows:

For the first of several applications, applicants are charged in general	75 €
For every additional application for admission at a further or the same university, applicants are charged	30 €

The handling fees are charged per semester.

Please note that the application to [uni-assist e.V.](https://www.uni-assist.de/en/fags/) will not be processed until the fee payment has been received by [uni-assist e.V.](https://www.uni-assist.de/en/fags/) Please note, that transaction fees may apply when you transfer money from foreign countries. These transaction fees need to be paid before [uni-assist e.V.](https://www.uni-assist.de/en/fags/) will process your application.

You can find more information on the fee payment including the bank account methods of payment and bank account information at <https://www.uni-assist.de/fees-payment.html>.

#### c) Necessary Documents

To prove your academic qualifications for admission, please upload the following documents with your application through [uni-assist e.V.](https://www.uni-assist.de/en/fags/):

1. High school diploma / Secondary School certificate
2. University grades / transcripts / degrees
3. Proof of German Language proficiency (applicants for courses with English as the medium of instruction do not need German proficiency)
4. Proof of English Language proficiency (if stated in the admission requirements)
5. University admissions test (if available)
6. APS-Certificate (ONLY for applicants with a degree from China / Vietnam) – please submit an original by post to uni-assist!

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**PLEASE NOTE**, the topics 1, 2 + 5 **MUST BE** accompanied by translations into German or English. Please upload scans of original documents.  
 We DO NOT need any attested copies or application documents by letter for your application.  
 All original documents have to be presented (without exception) in order for a successful enrollment to occur.

#### d) Contact information and postal address of uni-assist e.V.

You can find the [contact information](#) of [uni-assist e.V.](#) as well as the [postal address](#) for your application on the following website: <https://www.uni-assist.de/contact-en.html>

### 3. Deadlines

Be aware that processing at [uni-assist e.V.](#) takes about 4 weeks! We expect your complete application in time before our application deadline!

#### Bachelor's degree courses:

Deadline for the winter term	15.7.
Deadline for the summer term	15.1.

#### Master's degree courses:

Deadlines for master courses vary. Please check the deadline for your master's degree course through the following link:

<https://uol.de/en/students/application/deadline/masters>

For applicants who **need a visa**, it is in your own interest to apply **three months before the application deadline** to make sure that you can begin your studies on time.

Applicants who need to **learn German** prior to beginning their studies, please calculate one to three semesters for the language course! In this case, the application deadline is 15.7. for the winter semester / 15.1. for the summer semester. (The later application deadline for open-admission degree programmes only applies if you already have the German language skills required for the degree programme).

### 4. German Language Proficiency

#### a) Proof of Language Proficiency

The following language certificates are accepted:

- [DSH-2](#) (Deutsche Sprachprüfung für den Hochschulzugang)
- Feststellungsprüfung an Studienkollegs (FSP) mit Prüfungsteil Deutsch in Anlehnung an die DSH
- [TestDaF](#) (Test Deutsch als Fremdsprache / Test German as a foreign language) Level 4 in all subtests

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- telc C1 für Hochschulen (telc C1 for Universities)
- Deutsches Sprachdiplom der Kultusministerkonferenz (DSD) Level II
- Kleines oder Großes Deutsches Sprachdiplom (KDS, GDS)
- Zentrale Oberstufenprüfung Goethe-Institute (ZOP)
- Goethe C2, telc C2 or ÖSD C2
- UNIcert IV

#### b) Studienkolleg

For those applicants who need to complete the [Niedersächsisches Studienkolleg in Hannover](#) to be eligible to study at a German university need to hold at least a **B2 certificate** as a proof of **German language proficiency** when applying at the **University of Oldenburg**.

#### c) German Language Course

For all applicants with basic German language skills (at least A2) but unsatisfactory for university admittance, we provide the opportunity to take part in preparatory German language courses (ending with a [DSH](#) examination).

EXCEPTIONS: The master's degree programs "[German as a foreign Language](#)", "[German Studies](#)" and the "[State Examination Program Medicine](#)" require the language certificate before commencement of studies. Preparatory German courses are not possible.

Prerequisite for an invitation to the language course is a language certificate A2 (or a certificate of attendance in a B1 course) and a successful application through [uni-assist e.V.](#) (For applicants for master's degree programs a positive answer by the admission committee of their consecutive degree program is needed, as well.)

The costs for the course attendance are the [semester fee](#).

After the successful [DSH 2](#) examination you can register for your degree program and begin your studies at the University of Oldenburg. An enrolment in an admission limited degree course depends on free study places.

Please contact the [University's Language Center](#) for more information on German language courses, and see the TestDaF website (<https://www.testdaf.de/fuer-teilnehmende/infos-in-ihrer-sprache/englisch/>).

Website: <https://uol.de/en/school3/language-centre/languages/german-as-a-foreign-language/>

Phone: +49 441 / 798-2322 (Matthias Jürgens)

Email: [deutschkurse@uni-oldenburg.de](mailto:deutschkurse@uni-oldenburg.de)

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## 5. Acceptance

The decisions about admission for most **bachelor's degree programs** are made by the registrar's office.

The decisions about admission for **master's degree programs** and the **bachelor's degree programme pedagogic acting in migration society** are made by the respective admission committee of the faculty.

The decisions about admission are mailed by email as soon as decisions have been made.

## 6. Further Information

The following list gives you some information not directly related to the registration process.

### a) Living in Oldenburg

General information on **housing** opportunities and **free time activities**:

<https://uol.de/en/io/study/international-degree-students/life-in-oldenburg>

For **dormitories**, please apply for a dorm room long before the beginning of your studies!

<https://sw-ol.de/en/internationale-studierende/accomodation-in-oldenburg.html>

If you prefer a **private room** please contact the following e-mail: [privatzimmervermittlung@sw-ol.de](mailto:privatzimmervermittlung@sw-ol.de)

### b) International Office

Social events for international students like the International Student Orientation Week, movie nights and international coffee hours at the University of Oldenburg:

<https://uol.de/en/io/>

### c) Scholarships

The University of Oldenburg itself does not provide full scholarships. For organizations providing scholarships please check

- <http://www.uni-oldenburg.de/en/students/scholarships/>
- <https://www.daad.de/en/>

### d) Financial Issues

- **Semester fee:** <https://uol.de/en/students/fees/semester-contribution>
- **Financial Statement:** The University of Oldenburg does not require a financial statement. However, you need this for your visa and/or afterwards for your residence permit in Germany. In addition either an undertaking ([Verpflichtungserklärung](#)) is necessary or the proof of 10.332 € on a blocked account.
- **Money transfer:** If you transfer the money from a foreign bank, please consider the international transaction fees charged by the bank.

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