
**Admissions regulations for the
Master's degree programme Engineering Physics (M.Sc.) of the School of
Mathematics
and Science at the University of Oldenburg
and the Faculty of Technology of the University of Applied Sciences
Emden/Leer**

**from 05.May 2021
-Consolidated Version-**

The School Council of School V – Mathematics and Natural Sciences at the University of Oldenburg adopted the following admissions regulations for the Master's degree programme in Engineering Physics on 19 January 2021. These regulations from 9 June 2017 (Official Announcement 041/2017, changed Official Announcement 040/2020) were subsequently adopted by the Faculty Council for the Faculty of Technology of the University of Applied Sciences Emden/Leer. The regulations were enacted by the presidents of the University of Oldenburg and the University of Applied Sciences Emden/Leer on 09 March 2021 and 10 February 2021 respectively and by the Ministry of Science and Culture (MWK) on 27 April 2021.

**Section 1
Scope of application**

- (1) These regulations govern admission to the Master's degree programme in Engineering Physics (MSc).
- (2) (2) The admission requirements are defined in Section 2.

**Section 2
Admission requirements**

- (1) A prerequisite for admission to the Master's programme in Engineering Physics is that the applicant
 - has obtained a Bachelor's degree or equivalent degree worth at least 180 credits in Engineering Physics, or another previous degree relevant or fitting to the subject at a German university or at a university belonging to one of the signatory states of the Bologna Process, or
 - has obtained an equivalent degree from another foreign university in a relevant subject worth at least 180 credits. Equivalence will be assessed on the basis of recommendations from the Centre for Foreign Education at the Secretariat of the Conference of Ministers of Culture (<http://anabin.kmk.org>).

The admissions committee will decide whether an applicant meets the admission requirements, and in particular whether a previous degree is relevant regarding the subject matter. The admission requirements can provisionally be deemed met on condition that the student makes up for any modules still lacking up to a maximum of 30 credit points within the next two semesters.

- (2) Notwithstanding paragraph 1, applicants may provisionally be granted admission if their Bachelor's degree or equivalent has not yet been fully completed at the time of application, if at least 150 credits have been awarded in the case of a degree with a total of 180 credit points or at least 180 credits in the case of a degree with a total of 210 credits. In addition, it must be expected that the Bachelor's degree or equivalent will be obtained after the Master's degree programme has started by no later than 1 April of the following year after enrolment (for programmes starting in the winter semester), or 1 October of the year of enrolment (for programmes starting in the summer semester).

(4) Applicants whose native language is not English and who neither have an English university entrance qualification nor have followed a first university degree that was taught in English must prove that they have sufficient knowledge of the English language (level B2 in accordance with the Common European Framework of Reference for Languages (CEFR)) to follow the Master's degree programme. Proof can be provided by successfully completed tests for level B2, e.g. TOEFL, IELTS, Cambridge Advanced Exam. Applicants will also be considered as having proof of proficiency if they have achieved at least 8 points (grade 3.0) or equivalent in English for the last four semesters of secondary education (German Abitur).

In cases of doubt, the admissions committee will decide if the requirements for English language proficiency have been met.

Section 3 **Programme start and application deadline**

(1) The Master's programme in Engineering Physics starts in the winter and the summer semester. Applications must be submitted online via the University of Oldenburg applications portal. To avoid delays in processing applications and enrolment, applications should be submitted with the documents required in paragraph 2 by 15 August for the winter semester and 15 February for the summer semester provided that a minimum of 150 credits or a previous Bachelor's degree or equivalent can be proven at this time. International applicants who require a visa are recommended to submit their application documents to the University of Oldenburg by 15 April for the winter semester and 15 November for the summer semester. Applications for the winter semester must be submitted by 30 September and applications for the summer semester must be submitted by 31 March at the latest. The University is not obliged to check the information provided by applicants ex officio. Applications are only considered for the relevant semester (i.e. applications submitted before the submission date for the winter semester are only considered for the winter semester).

(2) In the case of certified copies of certificates and supporting documents, the application must be accompanied by a certified German or English translation of the following documents if the originals are not in English or German:

- a) Evidence in accordance with Section 2 (1) or (2), in particular the Bachelor's degree certificate or – if this is not yet available – a certificate confirming completed examinations, assessments and credits.
- b) Where applicable, evidence pursuant to Section 2 (3) and (4).

(3) Applications that are not complete, in the correct format or submitted on time will be rejected. The documents submitted will remain with the university.

Section 4
Admissions committee for the Master's degree programme in Engineering Physics

(1) The Joint Committee for Engineering Physics of School V – Mathematics and Natural Sciences of the University of Oldenburg and the Faculty of Technology of University of Applied Sciences Emden/Leer will appoint an admissions committee consisting of five members with voting rights and one student representative with an advisory vote and at least one alternate member per status group.

(2) The voting members must comprise at least:

- four representatives of the group of professorial staff, two of whom must be members of the University of Applied Sciences Emden/Leer, and
- one representative of the group of academic staff,

who teach in the Master's degree programme in Engineering Physics.

(3) Voting members and their deputies are appointed for a period of two years, and student members and their deputies for one year. Members may be re-appointed.

(4) The admissions committee elects a chair and a deputy chair from among its voting members. It shall have a quorum if at least two voting members are present.

(5) The tasks of the admissions committee are:

- a) Reviewing incoming applications in accordance with formal requirements
- b) Verifying that admission requirements have been met and determining whether a previous academic degree is relevant to the subject
- c) Deciding on whether to admit or reject applicants.

Section 5
Notification

(1) Applicants who meet the admission requirements will receive a letter of acceptance from the university. This letter states a deadline by which the applicant must accept their place in writing or electronically. If the applicant does not accept their place on time or in the correct manner, the letter of acceptance becomes invalid. The letter of acceptance must refer to this legal consequence.

(2) Applicants who do not meet the admission requirements will receive a rejection letter. The rejection letter must include information on the candidate's right of appeal.

(3) The provisions of the university's enrolment regulations generally applicable to enrolment shall be unaffected. Applicants who have received conditional offers in accordance with Section 2 (2) will be de-registered if they do not provide proof that they have completed their Bachelor's degree or equivalent qualification by 1 April of the year following enrolment (for enrolment in the winter semester) or 1 October of the year of enrolment (for enrolment in the summer semester) in the Master's degree programme if the applicant is responsible for failing to provide proof. Applicants who still have to make up for missing modules in accordance with Section 2 (1)(2) will be de-registered if evidence of having completed the modules required is not provided within two semesters if the applicant is responsible for failure to complete these modules.

