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**Regulations on admission to the consecutive
Master's degree programme "Health Services Research" (M.Sc.)
of the Faculty VI - Medicine and Health Sciences
of the Carl von Ossietzky University of Oldenburg**

**dated 15.05.2024
- Reading Version -**

**§ 1
Scope of application**

(1) These regulations govern admission to the consecutive Master's degree programme "Health Services Research" (M.Sc.).

(2) The admission requirements are based on § 2.

**§ 2
Admission requirements**

(1) ¹The prerequisite for admission to the consecutive Master's degree programme in Health Services Research is that the applicant

- either a Bachelor's degree or an equivalent degree from a German higher education institution or a higher education institution belonging to one of the Bologna signatory states in a suitable previous degree programme in health or social sciences or in another suitable previous degree programme with at least 180 credit points,

or

- has obtained an equivalent degree from another foreign university in a suitable previous degree programme with at least 180 credit points; equivalence is determined on the basis of the assessment proposals of the Central Office for Foreign Education at the Secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (<http://anabin.kmk.org>).

²A suitable degree is deemed to exist if the previous degree programme has been completed with at least 14 credit points in the field of research methods and 60 credit points in the field of health sciences and/or health economics and/or social sciences and/or sociology and/or psychology.

(2) ¹Applicants may be granted provisional admission to the degree programme if the Bachelor's degree or an equivalent degree is not yet available at the time of application, but no more than 30 credit points of the total number of credit points are missing and it is to be expected that the Bachelor's degree or an equivalent degree will be proven by the end of the first semester of this Master's degree programme at the latest. ²The determination of provisional admission entitlement shall be subject to the additional condition that proof of the Bachelor's degree or an equivalent degree is provided by 1 April of the year following enrolment at the latest (in the case of enrolment for the winter semester).

(3) ¹Applicants who have neither a German university entrance qualification nor a first university degree in a German-language degree programme must provide proof of sufficient knowledge of the German language for the degree programme. ²Proof must be provided by means of the "examinations for proof of linguistic study ability" specified in the "Framework Regulations on German Language Examinations for Studies at German Universities (RO-DT)" in the current version, which are considered "proof of linguistic study ability for unrestricted admission or enrolment on all degree programmes and degrees".

(4) ¹Sufficient knowledge of English at level B1 according to the Common European Framework of Reference for Languages (CEFR) must be demonstrated for the degree programme. ²Proof is provided by a first university degree in an English-language degree programme in a country with English or German as an official language or successfully completed tests for level B1 or higher. ³In particular, the following are recognised: TO-EFL, IELTS, Cambridge English Language Assessment, UNICert, TOEIC, TELC, university-internal language test of the Language Centre of the University of Oldenburg or another German university. ⁴Other certificates are permitted, provided they demonstrate sufficient language qualification. ⁵Applicants may be granted provisional admission if it can be expected that they will be able to provide the missing proof of language proficiency within one semester of enrolment on the Master's degree programme. ⁶The determination of provisional admission authorisation is to be granted under the secondary condition that proof of language proficiency at level B1 of the GeR must be provided by the end of the first semester.

(5) If more than one of the cases according to para. 2 sentence 1 and para. 4 sentence 5 exist, the provisional admission authorisation should only be determined if the workload required for compliance with all ancillary provisions is not expected to exceed a total equivalent to 30 credit points.

§ 3

Start of the programme and application deadline

(1) The Master's degree programme in Health Services Research begins in the winter semester.

(2) ¹Applications must be submitted electronically via the online portal of the Carl von Ossietzky University of Oldenburg. ²The application must be submitted by 30 September at the latest for the winter semester and by 31 March at the latest for the summer semester. ³For applications with a foreign university degree from a third country, the deadlines for applications for the winter semester end on 31 August and for applications for the summer semester on 28/29 February¹.

(3) ¹The application must be accompanied by the supporting documents in accordance with § 2, in particular the degree certificate of the Bachelor's degree programme or the equivalent degree programme or - in the case of § 2 para. 2 lit. a) - a certificate of the achievements, the credit points and the resulting average grade, as well as language certificates, if applicable. ²If the original documents on which the certificates are based are not in English or German, a German or English translation must also be attached to the certificates.

(4) ¹The application is only valid for the enrolment procedure on the respective application date. ²The university is not obliged to check the applicant's details ex officio. ³Applications that are not complete, in due form or on time will be excluded from the further procedure. ⁴The submitted documents remain with the university.

§ 4

Admissions Committee for the Master's degree programme "Health Services Research"

(1) At the suggestion of the Department of Health Services Research, the Faculty Council of Faculty VI appoints an admissions committee consisting of at least three voting members and one member of the student group of the Master's degree programme as well as a maximum of two deputy members for the voting members and one deputy member for the advisory member.

(2) The voting members shall consist of at least

- two members of the university lecturers' group and
- and one member of the university lecturers' group or the staff group.

¹ For a timely examination and enrolment, it is recommended to submit applications with the application documents required in accordance with paragraph 3 by 15 July for the winter semester and by 15 January for the summer semester, provided that the minimum number of points (max. total number of credit points minus 30 credit points) or the Bachelor's degree or an equivalent degree can already be proven at this time.

(3) The term of office of the voting members and their deputies shall be two years, that of the advisory member and his/her deputy one year.

(4) ¹The Access Committee shall elect a chairperson and deputy chairperson from among its voting members. ²It shall constitute a quorum if at least two members with voting rights are present, including the chairperson and his/her deputy. ³In the event of a tie, the vote of the chairperson, if present, shall be decisive, otherwise the vote of the deputy chairperson shall be decisive.

§ 5

Procedure, issuing of notification

(1) The decision as to whether the applicant fulfils the admission requirements, in particular whether a course of study is suitable and, if necessary, the determination of a provisional admission qualification with a secondary condition, is made by the admissions committee. The decision-making authority of the admissions committee also includes the decision in cases of doubt, e.g. with regard to language requirements.

(2) ¹Applicants who fulfil the admission requirements will receive a letter of admission from the university. ²In this letter, a deadline is set within which the applicant must declare in writing or electronically whether he/she accepts the study place. ³If the declaration is not received by Carl von Ossietzky University Oldenburg in due time and form, the letter of admission becomes invalid. ⁴This legal consequence must be pointed out in the letter of admission.

(3) ¹Applicants who do not fulfil the admission requirements will receive a letter of rejection with instructions on how to appeal.

(4) ¹In all other respects, the general provisions of the enrolment regulations of Carl von Ossietzky University remain unaffected. ²Persons with provisional admission authorisation in accordance with § 2 para. 2 are exmatriculated from the Master's degree programme if proof of a Bachelor's degree or an equivalent degree is not provided by 1 April of the year following enrolment (for enrolment in the winter semester) in this Master's degree programme and the applicant is responsible for this, § 19 para. 6 sentence 3 no. 2 NHG. ³Persons with provisional admission authorisation who still have to catch up on missing language skills in accordance with § 2 para. 4 sentence 5 will be exmatriculated from the Master's degree programme if the required proof of the missing skills is not provided on time and the person concerned is responsible for this.

§ 6

Entry into force

¹These regulations come into force after approval by the Ministry of Science and Culture of Lower Saxony and publication in the Official Notices of the Carl von Ossietzky University of Oldenburg for the application procedure for the winter semester 2024/25. ²At the same time, all previous versions of the regulations on admission and admission to the consecutive Master's degree programme "Health Services Research" (M.Sc.) of Faculty VI - Medicine and Health Sciences of the Carl von Ossietzky University of Oldenburg shall cease to be in force.