

Study and Examination Regulations
for the
European Master in Migration and Intercultural Relations
(EMMIR)
Unofficial Reading Version

at

Carl von Ossietzky Universität Oldenburg (Germany), Ahfad University for Women (Sudan), Mbarara University of Science and Technology (Uganda), Univerza v Novi Gorici (Slovenia), Jihočeská univerzita v Českých Budějovicích (Czech Republic), Universitet i Stavanger (Norway), University of the Witwatersrand (South Africa), Rhabindra Bharati University (India)

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and approved by the eight universities jointly offering
the European Master in Migration and Intercultural Relations.

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A Consortium Committee

§ 1 Tasks of the Consortium Committee

(1) The Consortium Committee, constituted according to the Consortium Agreement conducts the admissions procedure, monitors the implementation of EMMIR, and organises the examinations according to the tasks listed in these regulations.

(2) The Consortium Committee ensures the integrity of the examination process. It is the responsibility of the Committee to ensure adherence to the legal requirements of the national legislation governing higher education in the respective partner countries, and to the examination regulations stated in this document. The examination records will be managed by the coordinating institution.

(3) The Consortium Committee shall take decisions by a majority of valid votes cast. Abstentions count as votes not cast. If there is a tie, the Consortium Coordinator shall have the deciding vote.

(4) The Consortium Committee can transfer authority until further notice to the Consortium Coordinator or the Deputy Consortium Coordinator.

(5) Matters relating to the examinations are dealt with in closed meetings of the Consortium Committee. The members of the Consortium Committee and its representatives are bound by professional secrecy.

(6) The Consortium Committee shall advise students appropriately of those examination requirements which are applicable to them.

(7) The Consortium Committee can pass a resolution that decisions taken according to these examination regulations, particularly deadlines, examination dates, sessions and results shall be published on the closed section of the programme website. Legal requirements concerning data protection will be observed.

§ 2a Faculty and Staff Members of the Consortium Committee

(1) The Consortium Committee consists of two representatives from each partner university.

(2) The Consortium Committee can transfer the administration of examinations to the University of Oldenburg's Academic Examination Office (Akademisches Prüfungsamt).

§ 2b Consortium Committee Examination Board

(1) One of the two representatives per partner university is appointed to be a member of the Consortium Committee Examination Board. The Board's tasks include

- dealing with all questions relating to examinations, including appeals,
- students' admission to the MA Dissertation and appointment of supervisors and examiners,
- determination of the students' overall results.

(2) The Examination Board members elect a chairperson by a simple majority of the votes cast.

§ 2c Consortium Committee Selection Board

(1) One of the two representatives per partner university is appointed to be a member of the Consortium Committee Selection Board. The Board's tasks include

- selection of students according to § 7 and § 8 of the EMMIR Admission Regulations,
- admission of students to the MA Dissertation according to § 28 of the Examination Regulations.

(2) The Selection Board members elect a chairperson by a simple majority of the votes cast.

§ 3 Students' Representatives of the Consortium Committee

The students of EMMIR elect two student representatives to be members of the Consortium Committee. The student representatives are granted advisory votes in questions pertaining to examinations and are consulted in the process of monitoring the course of study.

B Study Regulations

§ 4 Programme Learning Outcomes (LO)

A student, upon successful completion of the European Master in Migration and Intercultural Relations, will have

- **(LO 1)** achieved an overview of migration processes and policies in the past and present and be able to critically evaluate their structures, implications, and scenarios for the future, including categories and approaches of migration research (modules 11, 13, 21);
- **(LO 2)** acquired in-depth knowledge about theories on migration and inter-/transcultural relations and multiculturalism and the ability to autonomously contextualise terms and concepts in related fields (modules 11, 13, 22);
- **(LO 3)** acquired knowledge about and experience with research methods, methodology and knowledge production and be able to reflect their significance, unpredictability and interdependencies in transcultural contexts (modules 11, 12, 22);
- **(LO 4)** gathered competence to design a research agenda, to develop research projects and to conduct them in a self-reflexive manner in a diverse team (modules 11, 12);
(LO 5) gained experiences in designing and addressing complex and original research questions and be able to independently evaluate research processes and results (modules 31, 32, 41);
- **(LO 6)** acquired competence to evaluate the relevance of disciplinary as well as multi-/inter-/transdisciplinary approaches to specific research questions including the ability to position his/her /their own work in the field of studies and its emerging issues (modules 22, 32, 41);
- **(LO 7)** developed an understanding of theories, concepts and policies related to at least one of the programme's foci (i.e. gender, diversity and intersectionality; development, conflict and justice; representation, power relations and knowledge production; education and citizenship) and acknowledges their cross-cutting and strategic relevance in the field of migration and intercultural relations (modules 11, 12, 13, 21, 22, 31, 32, 41);
- **(LO 8)** gained up-to-date expert knowledge in a specific area linking his/her/their disciplinary with transdisciplinary perspectives and specifying his/her /their individual profile (modules 31, 32, 41);
- **(LO 9)** gathered experience in the occupational sphere shaping his/her/their professional profile and employability (modules 31, 41);
- **(LO 10)** practical expertise to present and structure an argument in academic English based on enhanced reading and writing skills in various genres (modules 12, 13, 21, 22, 31, 32, 41);
- **(LO 11)** acquired competence in handling new media and communication technology in a critical and reflexive way scrutinising its indications and connotations (modules 11, 12, 13, 21, 22);
(LO 12) the ability to condense and visualise work results in order to present it to various audiences (modules 11, 12, 13, 21, 31, 41);
- **(LO 13)** developed competence in self-management including the ability to prioritize, set goals and make decisions in individual and group work processes (modules 11,12, 13, 21, 22, 31, 32, 41);
- **(LO 14)** the ability to identify and critique discriminating forms of verbal and non-verbal communication, reflecting power relations and his/her/their own biases aiming at self-reflective interaction (modules 11, 12, 13, 21, 22, 31, 32, 41);
- **(LO 15)** developed competence to initiate, lead and/or participate in teamwork in inter-/transcultural contexts orienting themselves in unfamiliar areas, countries and contexts (modules 11, 12, 21, 31, 32).

On a crosscutting level all EMMIR learning outcomes are geared towards metacognitive problem-solving skills connected to a critical efficacy belief and the ability of bi- or multidirectional knowledge transfers including acknowledgement of ethic responsibilities.

Graduates will be qualified to pursue doctoral studies or employment with national and international governmental and non-governmental institutions dealing with migration, intercultural competence and education, namely intersecting with development issues and/or gender issues.

§ 5 Examination Objectives

(1) The EMMIR module examinations and assessments together comprise the professional Master degree. The requirements for these examinations and assessments guarantee standards in terms of the period of study and the content of the module, which is geared towards professional practice.

(2) The EMMIR module examinations and assessments together are intended to establish whether the candidate has acquired the necessary specialist knowledge, abilities, and skills to make the transition to professional practice, and whether he/she/they is/are capable of working according to academic principles and conveying academic knowledge and content.

§ 6 Award

(1) Students will be awarded the joint degree of “European Master in Migration and Intercultural Relations” (MA) by the EMMIR Consortium Committee.

(2) Students will also receive a Diploma Supplement. The purpose of the supplement is to provide sufficient independent data to improve international transparency and the fair academic and professional recognition of qualifications. It is designed to provide a description of the nature, level, context, content, and status of the course that was followed and successfully completed by the individual named on the original qualification to which the supplement is appended. It should be free from any value judgements, equivalence statements or suggestions concerning recognition.

§ 7 Duration and Scope of the Course of Study

(1) EMMIR should be completed over a period of four semesters or two years. An extension of the regular study period beyond four semesters is possible but students will be responsible for re-registration and have to pay the corresponding registration fees (principle of coresponsibility and details can be worked out between administration and students).

(2) The structure of modules and examination requirements should enable the Student to complete the programme within the envisaged period of study.

§ 8 Structure of the Course of Study

(1) Modules:

MM 11 (mir110)	Introduction to Migration Studies Studying Global Migration in the 21 st Century (Intensive Phase) Academic Writing Support	8 ECTS
MM 12 (mir120)	Evaluating and Developing Research Methods for Transcultural Contexts Research Methods for Transcultural Contexts Migration & Intercultural Relations: Disciplinary Perspectives – Theoretical Foundations	14 ECTS
MM 13 (mir130)	Theorizing Historical and Contemporary Migration Processes & Intercultural Relations Historical Dimensions of Migration Theorizing Contemporary Migration & Intercultural Relations Global Migration – Contextualising African Migration	8 ECTS
MM 21 (mir210)	Emigration and Immigration: A Northern European Perspective Scandinavia: Historical and Contemporary Migration	12 ECTS
MM 22 (mir220)	Migration between Time and Temporality: Regional Perspectives 1 Migration and Integration (6 ECTS) 2 Migration, Borders and Citizenship (6 ECTS) 3 Aesthetic Approaches to Working with Migration in Educational Contexts (6 ECTS) 4 Migration, Gender, Work (6 ECTS) 5 Controversies over Multiculturalism (6 ECTS) 6 Intercultural Education (6 ECTS)	18 ECTS
MM 31 (mir310)	Project-based Internship (thematic research teams) Academic Writing Support	15 ECTS
MM 32	Research Foci: Migration & Multicultural Societies, e.g.	15 ECTS

(mir320)	1 Gender and Multiculturalism (AUW) 2 Forced Migration, Gender and (Post-)Conflict (MUST) 3 Migration and Small Nations (UNG) 4 Theory and Methods in Migration Studies (UO) 5 Representation, Ethnicity and Nation State (USB) 6 Labour, Health and Human Rights (Wits) 7 Global Protection System for Refugees and Migrants (RBU/CRG)	
MM 41 (mam)	MA Dissertation Proposal Colloquium Dissertation and Research Colloquium (supervision groups) Academic Writing Support	30 ECTS

(2) Students are required to earn credits from at least two of the awarding institutions as indicated in the student's mobility path in order to qualify for the joint degree. Each mandatory mobility period must include a minimum volume of study/internship/research that corresponds to 15 ECTS.

(3) Additional optional modules

MM 14 (mir140)	Optional: Language Course or MOOC – Semester I	3 ECTS
MM 23 (mir230)	Optional: Language Course or MOOC – Semester II	3 ECTS
MM 33 (mir330)	Optional: Language Course or MOOC – Semester III	3 ECTS
MM 42 (mir420)	Optional: Language Course or MOOC – Semester IV	3 ECTS

(4) Language courses or MOOCs are possible as additional examinations. Passed additional examinations are certified with indication of ECTS. The grades are not included in the calculation of the final grade.

§ 9 Coursework Requirements and Assessment

(1) All requirements are to be successfully completed during the course of study, based on regular attendance and active participation in the modules, including tutorials, and other forms of teaching.

(2) The overall assessment for EMMIR consists of requirements for each of the modules as defined in the corresponding module description.

§ 10 Academic Writing Support

(1) Academic writing support is provided in form of workshops and individual group consultation throughout the programme and is an obligatory part of the first semester Module MM11 (mir110), the third semester module MM31 (mir310), and the fourth semester module MM41 (mir410).

(2) The academic writing support is also provided for the curation of and support with students' publications.

C Internship Regulations

§ 11 Objectives of the Project-based Internship

- (1) During the internship, students should become familiar with practical activities in relevant professional fields and analyse these in the context of their academic qualifications.
- (2) The internship module offers students the opportunity to tackle specific issues in the field of Migration and Intercultural Relations and encourages the self-reflective application of the knowledge and competencies acquired.
- (3) During the internship, the students conduct a research project linked to their practical experience. This assignment gives them greater insight into project-related work and qualifies them in particular for activities involving evaluation and conceptualisation. The development of a research question, the research design, and the implementation of the project provide students with the opportunity to complete independent academic work. Students are supported by the designated lecturers/professors responsible when conceptualising and carrying out their research projects.
- (4) The internship, as well as the research project included in it, may be used as preparatory work for the MA dissertation. The internship offers students the possibility of choosing a topic for the MA dissertation in consultation with the institution concerned as well as EMMIR lecturers/professors, thereby opening up prospects for further cooperation or collaboration.

§ 12 Scope and Timing of the Internship Module

- (1) The internship module consists of a preparatory course at the end of the second semester teaching phase (max 10 contact hours), work in an institution outside the university (minimum 300 hours), an accompanying tutorial (max 10 contact hours) as well as the completion of a project report.
- (2) Students may begin the internship no sooner than after the end of the teaching phase in the second semester, and must complete 300h of practical work in a minimum period of 8 weeks. It is acceptable to combine the internship with the focus module (MM32). In this case, the regular time of completion is 16 weeks. The internship module must be completed at the latest by the end of December in the second study year.

§ 13 Arrangements for the Internship

- (1) The choice of a suitable institution and the completion of the internship is the responsibility of the student. The internship should take place in institutions which deal with the subject of migration and intercultural relations from a political, pedagogical, journalistic, economic or academic perspective and offer the opportunity to complete an internship oriented towards research and a research project.
- (2) The internship must be completed outside the student's country of origin. Students are assisted by the relevant partner university in looking for an appropriate institution for the internship.
- (3) The department and staff in charge of the internship module at the different partner universities do not procure internships, but will offer advice and help, especially by maintaining a network of associates offering internships.
- (4) The intended activity and the institution in which the internship is to be carried out require the prior agreement of the lecturers/professors responsible.

§ 14 Support and Supervision during the Internship Module

- (1) During the second semester, students will be assisted in forming thematic research teams; lecturers/professors provide support and feedback for developing concrete research questions as well as the overall concept of the internship-related research. This will be based on the cooperation of the Course Directors at the partner universities, the Consortium Coordinator and involved lecturers/professors involved.
- (2) Individual or group tutorials take place at the partner universities during the period of the internship.

§15 Proof and Acknowledgement

- (1) Successful participation in the preparatory course and the tutorials or other support offered is to be confirmed by the lecturers/professors responsible.
- (2) The internship should be verified by a certificate from the institution in which the internship was completed.

(3) Evidence of independently-conducted research during the internship is provided in the form of an assignment portfolio, consisting of a project report of around 4.000-5.500 words (12-15 pages) and an internship log that is kept on a weekly basis at the least. The report on the internship should include a critical and self-reflective analysis of experience in the field and present the concept, realisation and results of the research project.

(4) A total of 15 ECTS will be awarded for the internship module.

(5) The internship module specifically requires that the practical work is linked to a research project. Practical work from other courses of study or acquired in other contexts will not be taken into account.

§ 16 Publication of the Internship Project Report

(1) Students' abstracts of internship reports, which are a mandatory assignment of the internship module, are published on the EMMIR website. The academic writing support person appointed by the Consortium is responsible for the curation and final editing of the publications to ensure a high-quality publishing standard.

(2) Students are free to choose to publish their abstracts of internship reports anonymously, but the publication itself is a mandatory part of the internship module (MM31).

D Examination Regulations

§ 17 Examiners

- (1) The module examinations and assessments are conducted by the relevant subject specialists and other supervising examiners who are members of staff at a partner university. Retired or former professors also have the right to conduct examinations and assessments.
- (2) The partner universities appoint the examiners responsible for the modules offered by them.
- (3) Examiners must hold at least the qualification being examined, or an equivalent qualification. The Consortium Committee shall ensure that the examiners for a particular module are legitimate and established lecturers/professors.
- (4) The examinations for a given module will be assessed by one examiner, ideally the lecturer/professor in charge of the module.

§ 18 Admission to Modules and Module Examinations

- (1) Students may enrol for modules as long as the grounds for exclusion in § 22 (3) do not apply. All those enrolled in a module are admitted to all the examinations and assessments in that module.
- (2) Each module is completed with assessments and an examination. These take place during the courses of study for the module and should be completed by the end of the semester in which the last lecture in a module is given.
- (3) One module can be stipulated as a prerequisite for another module.

§ 19 Types of Module Requirements

- (1) The type, length and deadline for each module requirement are specified in the corresponding module descriptions and syllabi, and explicated at the beginning of each semester.
- (2) Research papers and other written assignments may be accepted as team work, if each individual student's contribution can be defined based on chapters, numbers of pages or other objective criteria, and thus evaluated.
- (3) A retry of a written requirement is to be marked by two examiners. An average of the two marks forms the final mark.
- (4) If, due to a long-standing or permanent physical, mental, psychological disorder or disability, or because she/he/they is/are raising a family or taking care of next of kin, a student cannot complete particular requirements on time, the Consortium Committee may allow the requirements to be completed within an extended time period or to take deferred or equivalent examinations in another form. In order to get the committee's approval, the student must send in a formal application and produce sufficient documentation. For scholarship holders EACEA regulations apply.

§ 20 ECTS

- (1) ECTS are awarded on the basis of successful attendance of modules. They reflect the average workload for the module requirement.
- (2) Students should obtain 30 ECTS each semester.
- (3) In order to obtain 15 ECTS for the internship module, students must submit confirmation of the internship and the project report.
- (4) The dissertation is valued at 30 ECTS and active participation in the proposal colloquium and the dissertation colloquium is compulsory.
- (5) Past periods of study of the last four years, including examination requirements, completed as part of the same programme or an equivalent programme at a university or equivalent higher education institution in the European Higher Education Area shall be recognized for course credit upon request of the student without requiring any special equivalence procedure. However, examination components of modules can only be credited if they correspond comprehensively to both content and scope of the modules in the examination regulations. Students must submit the documents necessary for crediting of examination results in German or English.
- (6) Past periods of study of the last four years, including examination requirements, completed as part of another programme may be recognized for credit upon request by the student, provided that no fundamental differences exist between the acquired competencies and the required competencies. Decisions relating to credit recognition shall be based on a global comparison. This credit recognition process shall include an evaluation of the level, scope, quality, profile and learning outcomes. Any

fundamental differences must be justified by the university. The documents required for this evaluation must be submitted in either German or English by the students.

(7) Competencies acquired from prior education may be recognized for credit, provided their content and level is predominantly equivalent to the content and level of the module examinations of the programme and equivalence has been established for the areas of the programme relevant to the recognition process. Performances in modules from other degree programmes and prior education specified as obligatory for admission to the study programme will not be recognized.

(8) The grades and credits of examination requirements recognized by equivalence shall be derived from the grades and credits of the original qualifications. If the scope or scale of the grading scheme differs, the EMMIR Examination Board may specify a conversion scheme. If grading systems are incomparable, an equivalence assessment in form of an examination will be performed by persons competent in the relevant subject area. Examination requirements recognized by equivalence shall be indicated as such in the transcript of records.

§ 21 Grading Module Requirements

(1) All module requirements must be marked by the supervising examiners in charge according to the scale given under (2) and (3). A requirement is deemed to have been met if it is given a grade of at least “E”. As a general rule, grading of individual assignments should be completed within five weeks after the deadline for the work submitted. The student must formally be notified of the grade. This notification of grades is necessary in order to register for the MA dissertation.

(2) Grading is based on the following scale:

A+ A A-	An excellent performance, clearly outstanding. The candidate demonstrates excellent judgement and a high degree of independent thinking
B+ B B-	A very good performance. The candidate demonstrates sound judgement and a good degree of independent thinking.
C+ C C-	A good performance in most areas. The candidate demonstrates a reasonable degree of judgement and independent thinking in the most important areas.
D+ D D-	A satisfactory performance, but with significant shortcomings. The candidate demonstrates a limited degree of judgement and independent thinking.
E+ E E-	A performance sufficient to warrant a passing grade, but with serious flaws, errors and shortcomings. The candidate demonstrates a very limited degree of judgement and independent thinking.
F	A performance that does not meet the minimum academic criteria. The candidate demonstrates an absence of both judgement and independent thinking.

(3) If requirements for particular modules consist of several parts, the grade for one module is to be generated as the weighted average of all grades obtained in the module. The allocation of grades and weighting will be announced at the beginning of the module.

(4) Lecturers/professors may grade student’s work based on the scale generally in use in the partner university. This requires the use of the respective letter grade combined with the percentage achieved. The entry in the student’s examination records will include the adjusted EMMIR grade. Adjustments will be made by using the following table:

%	USB	MUST	AUW	UiS	UOL*	Wits	RBU	EMMIR
100	A+	A	A	A	0,79	A	A++	A+
99	A+	A	A	A	0,79	A	A++	A+
98	A+	A	A	A	0,79	A	A++	A+
97	A+	A	A	A	0,79	A	A++	A+
96	A	A	A	A	1,0	A	A++	A
95	A	A	A	A	1,0	A	A++	A
94	A	A	A	A	1,0	A	A++	A
93	A	A	A	A	1,0	A	A++	A
92	A-	A	A	A	1,23	A	A++	A-
91	A-	A	A	A	1,23	A	A++	A-
90	A-	A	A	A	1,23	A	A++	A-
89	B+	A	A	B	1,46	A	A++	B+
88	B+	A	A	B	1,46	A	A++	B+
87	B+	A	A	B	1,46	A	A++	B+
86	B	A	A	B	1,69	A	A++	B
85	B	A	A	B	1,69	A	A++	B
84	B	A	A	B	1,69	A	A++	B
83	B	A	A	B	1,69	A	A++	B
82	B-	A	A	B	1,92	A	A++	B-
81	B-	A	A	B	1,92	A	A++	B-
80	B-	A	A	B	1,92	A	A++	B-
79	C+	B+	B	C	2,15	A	A++	C+
78	C+	B+	B	C	2,15	A	A++	C+
77	C+	B+	B	C	2,15	A	A++	C+
76	C	B+	B	C	2,38	A	A++	C
75	C	B+	B	C	2,38	A	A++	C
74	C	B	B	C	2,38	B	A+	C
73	C	B	B	C	2,38	B	A+	C
72	C-	B	B	C	2,62	B	A+	C-
71	C-	B	B	C	2,62	B	A+	C-
70	C-	B	B	C	2,62	B	A+	C-
69	D+	C+	C	D	2,85	C	A	D+
68	D+	C+	C	D	2,85	C	A	D+
67	D+	C+	C	D	2,85	C	A	D+
66	D	C+	C	D	3,08	C	A	D
65	D	C+	C	D	3,08	C	A	D
64	D	C	C	D	3,08	C	B++	D
63	D	C	C	D	3,08	C	B++	D
62	D-	C	C	D	3,31	C	B++	D-
61	D-	C	C	D	3,31	C	B++	D-
60	D-	C	C	D	3,31	C	B++	D-
59	F	D+	F	E	3,54	D	B+	E+
58	F	D+	F	E	3,54	D	B+	E+
57	F	D+	F	E	3,54	D	B+	E+
56	F	D+	F	E	3,77	D	B+	E
55	F	D+	F	E	3,77	D	B+	E
54	F	D	F	E	3,77	D	B	E
53	F	D	F	E	4,00	D	B	E-
52	F	D	F	E	4,00	D	B	E-
51	F	D	F	E	4,00	D	B	E-
50	F	D	F	E	4,00	D	B	E-
49	F	F	F	F	5,00	F	C	F (Fail)

*The purpose of the numerical grade is to calculate the weighted average.

§ 22 Failure, Withdrawal and Cheating

(1) If the deadline for an examination or assignment is not met without valid reason and formal documentation, it will be rated as “failed”. In cases where the examination or assignment cannot be handed in on time for a valid reason, the designated lecturer/professor decides, taking into consideration the principles of equal opportunity and the precedence/priority of academic performance over the observance of procedural rules, whether the deadline for handing in the examination or assignment should be extended or whether a new assignment or examination should be set. The lecturer/professor will consult the relevant Course Director in cases of disagreement.

(2) Performance in an examination is rated as “failed”, if the student, without valid reason,

- is not present on the date of the examination;
- withdraws from the examination after the start of that examination; or
- does not repeat an examination within the specified time period

(3) The student must notify the lecturer/professor designated for the module immediately in writing of any valid reasons for withdrawal or failure, and satisfactory evidence must be provided; if this is not done, the performance in the examination concerned will be rated as “failed”. Deregistration or leave of absence is not a valid reason. In the event of illness, a doctor’s certificate must be submitted. If the reason is accepted, a new deadline for submission will be set. Other module assignments which have already been submitted remain valid.

(4) The EMMIR Consortium has a zero tolerance policy on cheating. If a student attempts to influence the result of his/her/their examination by cheating or by using unauthorised materials or any other kind of infringement of the exam regulations, his/her/their performance in the examination concerned will be rated as “failed”. In this case the lecturer/professor must notify the relevant Course Director. In case of dispute the student will be given a hearing by the Course Director. The Consortium Committee must be notified of the issue and will take a decision. The Consortium Committee may exclude the student. The rules and regulations of the university where cheating is uncovered, will also come into effect. In some countries this may lead to measures in addition to the above mentioned.

If a student fails an assignment due to any of the above reasons for a second time in the course of study, the student will be automatically withdrawn from the programme. In this event the MA degree is conclusively failed.

§ 23 Repeating Module Examinations and Assignments

(1) Failed examinations and assignments in a module may be repeated once. Any repeated examination must be completed within a period of one month. If a module examination or assignment is rated as “failed” on the repeat, the MA degree is conclusively failed.

(2) If the student fails an examination or assignment, he/she/they has/have the right to make use of an advisory service specifically related to the subject. The Course Director in consultation with the Consortium Coordinator will decide, based on each individual case, how many hours of advisory tutoring the student is allowed.

§ 24 Diplomas and Transcripts

(1) A joint diploma is issued once the EMMIR examination requirements have been met and the dissertation has been assessed by the examiners. The date on the diploma is that on which the last examination was passed. The diploma is accompanied by a joint diploma supplement.

(2) If the student fails the MA degree, the Consortium Coordinator will issue a written notification to that effect.

(3) Upon leaving the university or changing the course of study, the student receives an academic transcript of examination results and the credits earned. In case clause (2) applies, the transcript also shows the missing examination results as well as the fact that the MA degree has been conclusively failed.

§ 25 Invalidity of the Examination

(1) If a student has cheated in an examination or assignment, and this fact becomes known only after the joint diploma certificate has been issued to the student, the Consortium Committee may adjust the grade and declare the examination, assignment and degree to have been “failed” either in total or in part.

(2) The student shall be given an opportunity to speak to the Consortium Committee before a final decision is made.

(3) Incorrect certificates should be withdrawn and replaced with a correct certificate or transcript.

§ 26 Access to the Examination Records

A student will have full access to his/her/their examination records.

§ 27 Procedure for Appeals

(1) The Consortium Committee acknowledges the procedure for appeals at all partner universities. Appeals against decisions concerning the grading of an examination can be lodged with the Examination Board within one month of being informed of the grading. The Examination Board will collaborate with appeal panels at the partner universities before arriving at a final decision.

(2) An appeal can be filed electronically and necessarily includes

- a) a statement by the student detailing the reasons for his/her/their appeal, especially the professional misjudgement on the part of the examiner,
- b) a copy of the disputed material,
- c) documentation of the feedback and other communication with the examiner.

The appeal should be sent to the Chair of the Examination Board, who will forward it to all members of the Examination Board, barring their involvement in the grading as outlined in (11). Should the Chair of the Examination Board be involved in the grading, the appeal shall be sent to another member of the Examination Board.

(3) Upon receiving the appeal, the Chair of the Examination Board shall, on behalf of the Examination board, inform the supervising examiner of the appeal for a recheck/remark. The examiner has to respond to this appeal in writing (addressed to both the Examination Board and the student) within two weeks after he/she/they was/were informed of the appeal.

(4) The supervising examiner may respond by either

- a) changing the grade and outlining the reasons for this decision.
- b) not changing the grade and outlining the reasons for this decision.

(5) In either case, the student may choose to

- a) accept the grade (revised or not)
- b) request a review of the grade by the Examination Board.

(6) Upon the student's request, the Examination Board reviews the decision on the basis of both the student's and the examiner's comments, to see whether:

1. the examination was conducted in a proper manner;
2. the grading was based on correct information;
3. general grading principles were followed;
4. the examiner's reasoning for the award of the disputed grade is sound and in line with EMMIR grading principles;
5. no reasonable answer, with a logical and justified argument was judged to be false;
6. the examiner was guided by relevant considerations;

(7) The Examination Board shall make a decision within four weeks after it received the student's request for review and inform both the student and the supervising examiner of its decision. If it finds all criteria listed under (6) respected, the grade remains unchanged. If it finds any of the criteria violated then a second reader not previously involved in the grading is appointed to remark the disputed work.

(8) A second reader appointed by the Examination Board shall be chosen based on his familiarity with the field of the examination and shall, preferably, be a faculty member of a partner institution thus far not represented in the relevant student's assessment.

(9) Within two weeks of his/her/their appointment, the second reader shall inform the Examination Board of the revised grade and outline the reasons for the decision. Should the Examination Board be satisfied that the criteria listed under (6) were respected by the second reader, the Examination Board upholds the decision and the student will be formally informed of the decision and the revised grade. All relevant transcripts shall be re-issued to reflect the revised grade. Should the Examination Board not be satisfied that the second reader's decision follows these criteria, it may choose to appoint another reader.

(10) The original grade cannot be lowered (by either the examiner in reviewing his/her/their original grade or a second reader) unless during the appeal process it is determined that the paper is partially or fully plagiarised. In this case, procedures outlined in § 22 are to be followed.

(11) If any member of Examination Board is involved in the grading of the disputed assignment, he/she/they shall not be part of any deliberations or decisions regarding the appeal, albeit by responding to the appeal as outlined in (4), should they have been the supervising examiner of the work in question.

§ 28 Admission to the MA Dissertation

(1) In order to be admitted to the MA Dissertation, 75 ECTS must have been obtained. For admission to the MA Dissertation within the framework of EMMIR the internship module MM31 (mir310) or the module MM32 (mir320) must be completed successfully. The ECTS connected to MM31 or MM32 may be documented until 28 February of semester 4.

(2) The following documents should accompany applications for admission to the MA Dissertation:

- a proposed dissertation topic
- the outline/research prospectus for the dissertation,
- a proposal for the supervising examiners and a second examiner, including documentation that they accept to act as such

(3) The application for admission to the MA Dissertation has to be handed in during the Proposal Colloquium at the beginning of semester 4.

(4) The Admission Board, composed of the seven Course Directors, shall decide on admission. Admission is refused, if:

- the prerequisites for admission are not fulfilled, or
- documentation is incomplete

(5) If the Admission Board finds the prerequisites fulfilled and the documentation complete formal approval of the dissertation topic, supervising examiner and second examiner according to (2) will be granted no later than 31 December.

§ 29 MA Dissertation

(1) In writing the MA Dissertation, students are required to prove that they are able to conduct independent scholarly research in an international and transcultural context in the field of migration studies.

(2) The MA Dissertation should be based on research that is developed and conducted independently. Students are expected to apply the theoretical, methodological and empirical knowledge and competences they acquired in the study programme. The topic and research question of the MA Dissertation should conform to the objectives of the MA and be completed within the period given in clause (9).

(3) The topic of the MA Dissertation may relate to any of the modules in the course, as long as competent examiners are available who are willing to commit themselves to supervising the student. The MA Dissertation should reflect the student's specialisation within the field of migration studies. Students are expected to aim at connecting the topic of the dissertation topic with the research project conducted during the internship.

(4) The MA Dissertation must be written in English.

(5) Students formulate the research question for their dissertation in consultation with their supervising examiner.

(6) The candidate is entitled to propose a supervising examiner for her/his/their dissertation. There is no guarantee that such a proposal will be accepted.

(7) Team work may be allowed, if each individual contribution can be defined based on chapters, numbers of pages or other objective criteria, and thus evaluated.

(8) Students are required to present the research question and design of their MA dissertation to their supervisors.

(9) The MA dissertation shall be completed in six months from the day of the Admission Board's formal approval as per § 28 (5). The latest deadline for submission is 30 June of each year.

(10) Extension of the dissertation writing period needs the approval of the Head of the Exam Board. Based on medical certificates specifying the necessary extension period of extension the Head of the Exam Board may grant the extension. Extension requested for other, well documented reasons may be granted once and for a period of not more than three months. For such decisions, the Head of the Exam Board will recommend to the Exam Board if the extension should be granted and for which duration.

§ 30 Publication of the MA Dissertation Abstract

(1) The abstracts of students' MA Dissertation are published on the EMMIR website. The academic writing support person appointed by the Consortium is responsible for the curation and final editing of the publications to ensure a high-quality publishing standard.

(2) Students are free to choose to publish their MA Dissertation abstract anonymously, but the publication itself is a mandatory part of the MA Dissertation module (MM42).

§ 31 Appraisal of MA Dissertation

(1) As a general rule, the MA dissertation grading and report for theses submitted by 30 June will be communicated by 30 July. The dissertation will be graded by the supervising and the second examiner. The two examiners should be members of different universities; one of the examiners must be a member of an EMMIR partner university.

(2) In their written reports, supervising examiners should consider at least the following criteria:

1. Research question/Objective
2. Structure
3. Methodology and Presentation
4. Examination of research question in terms of the content

(3) The MA dissertation will be graded by both examiners; the final grade is the average of the two grades.

(4) In case there is a discrepancy of more than 25% between the two grades (based on the numerical grades listed in § 21) proposed by the two examiners, upon a student's request the examination board will appoint a third reader to decide on the final grade within the range of the two examiners' grades. Preferably the third reader is an EMMIR Course Director of an institution so far not represented in the relevant student's thesis assessment.

§ 32 Resubmission of MA Dissertation

(1) The MA Dissertation may be "accepted with revision". The student will then have the opportunity to submit a revised version of the MA Dissertation by 30 August (i.e. within one month after receiving the report).

(2) In the event that the MA Dissertation is assessed as a "fail" or counts as a "fail", the dissertation may be resubmitted once, based on a new topic. A third submission is not permitted. Dissertations not submitted within the set deadline are considered "fail".

(3) The new MA Dissertation topic should be submitted within one month after the initial dissertation was marked. The new dissertation shall be completed within six months after the new dissertation topic has been approved by the Admission Board.

§ 33 Overall Results

(1) The requirements for the MA degree are deemed to have been met if 120 credit points have been obtained and all the module examinations have been passed according to the study plan for the various subjects (including the internship) and the MA dissertation has also been passed.

(2) A final grade is defined in accordance with § 21 (2). The grade is generated as the weighted average of all grades obtained in the course of study based on the ECTS awarded.

(3) The final grade is to be marked "with distinction" if the student achieves a grade average of "A" or better.

(4) The examination is failed for the first time when one module is assessed as failed or the dissertation graded in accordance with § 21 (2) is considered as failed. It is failed finally when a module or the dissertation is graded with a failed grade and a repeat is not possible.

E Final regulations

§ 34 Date of Coming into Force

(1) These regulations must be approved by the Consortium Committee and shall come into force as soon as they are approved by the relevant bodies of the coordinating institution and ratified by all partner universities as stated in the beginning of this document.

(2) At the same time the previous "Study and Examination Regulations for the European Master of Arts in Migration and Intercultural Relations (EMMIR)" (last revised 15 July 2020) expire. Notwithstanding sentence 1, modules already completed remain valid.

Annex I
Degree diploma template

In view of the Consortium Committee Agreement of 28 September 2022, the eight member universities represented in the EMMIR Consortium award

[First Name NAME]

born [*date of birth*] in [*place of birth*]

the Joint Degree of Master of Arts (MA) in the Erasmus Mundus Master Course

EUROPEAN MASTER
MIGRATION & INTERCULTURAL RELATIONS

on [*date of submission of MA dissertation*].

Issued by the University of Oldenburg's School of Cultural Studies and Linguistics on *date*.

.....
The Dean

.....
Chair of the Examination Board

Annex II

Transcript template

Transcript
for [name]
issued [date]

[name] is registered as a student of the Erasmus Mundus Master Course “European Master Migration and Intercultural Relations” since [date]. The joint degree programme (120 ETCS) is run by a Consortium of eight universities, composed of University of Oldenburg, Germany (coordinating institution), Ahfad University for Women, Omdurman, Sudan, Mbarara University of Science & Technology, Uganda, University of Nova Gorica, Slovenia, University of South Bohemia in České Budějovice, Czech Republic, University of Stavanger, Norway, and University of the Witwatersrand, South Africa, Rhabindra Bharati University (India).

Semester 1, [from to] [ECTS] [semester grade]

Module MM11, module title, ECTS, module grade

University of Oldenburg

Courses taken, grades

Module MM12, module title, ECTS, module grade

University of Oldenburg

Courses taken, grades

Module MM13, module title, ECTS, module grade

University of Oldenburg

Courses taken, grades

Semester 2, [from to] [ECTS] [semester grade]

Module MM21, module title, ECTS, module grade

University of Stavanger

Courses taken, grades

Module MM22, module title, ECTS, module grade

University of Stavanger

Courses taken, grades

Semester 3, [from to] [ECTS] [semester grade]

Module MM31, Project-based Internship (min. 300hrs), ECTS, module grade

done at

Module MM32, Focus module title, ECTS, module grade

taken at

Semester 4, [from to] [ECTS] [semester grade]

Module MM41, MA Dissertation, ECTS, module grade

titled, examined by [examiner, grade] and [examiner, grade]

[name] *has been awarded the Joint Degree of Master of Arts (MA) in the Erasmus Mundus Master Course European Migration and Intercultural Relations (120 ECTS) on [date of thesis submission] with the overall grade [grade].*

Coordinating institution's stamp

(EMMIR grading scheme and EMMIR Consortium contact details)