

**Regulations governing access and admission to the
consecutive Master's degree programme in Applied Economics and Data Science (MSc)
of School II - Computing Science, Business Administration, Economics and Law at the
University of Oldenburg**

**from 15 May 2024
-Reading version-**

This is an unofficial English translation, based on the German "Ordnung über den Zugang und die Zulassung für den konsekutiven Masterstudiengang „Applied Economics and Data Science“ (M.Sc.) der Fakultät II - Informatik, Wirtschafts- und Rechtswissenschaften der Carl von Ossietzky Universität Oldenburg", dated 15 May 2024. Only the German document is legally binding.

**Section 1
Scope of application**

- (1) These regulations govern access and admission to the consecutive Master's degree programme in Applied Economics and Data Science (MSc).
- (2) The admission requirements are defined in Section 2.
- (3) ¹If more applicants meet the admission requirements than there are places available, places will be allocated according to the results of a selection procedure implemented by the University (Section 4). ²If the number of applicants who meet the admission requirements does not exceed the number of places available, a selection procedure will not take place.

**Section 2
Admission requirements**

- (1) ¹A prerequisite for admission to the consecutive Master's degree programme in Applied Economics and Data Science is that the applicant,
- either at a German university or at a university belonging to one of the signatory states of the Bologna Process, has obtained a Bachelor's degree or an equivalent qualification in a subject relevant to sustainability economics, economics, business administration, economics sciences or business informatics or another previous degree relevant to the subject worth at least 180 credit points

or

 - has obtained an equivalent degree from another foreign university in a relevant subject worth at least 180 credits; equivalence is established according to assessment proposals by the central office for foreign education at the Secretariat of the Conference of Ministers of Education and Cultural Affairs (www.anabin.kmk.org).

²If the previous degree programme was completed with

- a) Economics, with a minimum of 20 credit points
- b) Mathematics, with a minimum of 10 credit points
- c) Statistics, with a minimum of 10 credit points
- d) Econometrics, with a minimum of 5 credit points,

the diploma will be considered suitable in content.

- (2) ¹Applicants may be granted provisional admission to the programme if,

- a) at the time of application, they have not yet obtained a Bachelor's degree or its equivalent, but are not missing more than 30 credit points of the total number of credit points required for the degree, and it is to be expected that proof of a completed Bachelor's or equivalent degree will be provided by the end of the first semester of this Master's programme at the latest,

and/or

- b) they are lacking no more than 6 credit points for specific content relating to the suitability of the previous degree.

²In the case of a), provisional admission shall be subject to the additional condition that proof of the completed Bachelor's degree or an equivalent degree must be provided by 1 April of the year following enrolment (in the case of enrolment for the winter semester) or by 1 October of the year of enrolment (in the case of enrolment for the summer semester) at the latest. ³In the case of b), an additional provision shall be stipulated to ensure that any missing competencies are acquired and demonstrated within a maximum of two semesters after enrolment in the Master's programme.

(3) ¹Applicants must prove that they have sufficient knowledge of the English language (level B2 in accordance with the Common European Framework of Reference for Languages (CEFR)) to follow the Master's degree programme. ²Applicants can demonstrate that they meet this requirement by submitting proof that they have completed an English-taught first university degree in a country in which English or German is the official language or that they have passed the B2 level (or higher) tests. ³The following tests in particular are recognised: TOEFL, IELTS, Cambridge English Language Assessment, UNICert, TOEIC, TELC, a language test administered by the Language Centre of the University of Oldenburg or another German university. ⁴Other proof is permitted as long as that proof documents sufficient language proficiency. ⁵The test upon which the proof is based must have been achieved within the last two years before the application. ⁶Applicants may be granted provisional admission if it is expected that they will make up the missing proof of language proficiency within one semester after enrolment in the Master's programme. ⁷Provisional admission shall be granted subject to the additional condition that evidence of language proficiency at level B2 of the Common European Framework of Reference for Languages (CEFR) must be provided by the end of the first semester.

(4) If more than one of the cases referred to in Section 2 (2) sentence 1 (a) and (b) and Section 2 (3) sentence 6 applies, eligibility for provisional admission shall only be recognised if the workload required to comply with all the additional requirements is not expected to exceed a total of 30 credit points.

Section 3 Start of studies and application deadline

(1) The Master's degree programme in Applied Economics and Data Science starts in the winter semester.

(2) ¹Applications must be submitted electronically using the application form (Sections 2 No. 6 and 35 sentence 1 in conjunction with Section 20 (2) of the Regulations for University Admissions and the Application Procedure at Universities under the Responsibility of the State of Lower Saxony (Niedersächsische Hochschulzulassungsverordnung - NHZVO)) via the University of Oldenburg's online portal. ²The deadlines stated in Section 20 (2) sentence 1 of the NHZVO apply for applications.¹ ³For applications submitted on the basis of a degree from a university in a country outside the EU or EEA, the application deadlines are one month earlier than the deadlines stated in sentence 2.²

(3) Evidence in accordance with Section 2 must be submitted with the application, in particular the Bachelor's degree or equivalent certificate or, in the case of Section 2 (2) (a), a certificate confirming completed examinations, credit points obtained and the resulting average grade, any proof of language proficiency and an overview of the submitted documents if more than three documents are being submitted as evidence. If the original documents for the evidence are not in English or German, then a German or English translation must also be submitted with the documents.

¹ For the winter semester: 15 July, for the summer semester: 15 January.

² For the winter semester: 15 June, for the summer semester: 15 December.

(4) ¹Applications are only considered for the relevant semester (i.e. applications submitted before the submission date for the winter semester are only considered for the winter semester). ²The university is not obliged to check the information provided by applicants ex officio. ³Applications which are not complete, in the correct format or submitted on time will be rejected. ⁴The university retains the submitted documents.

Section 4 Admission procedure

The selection procedure implemented by the university is based on a ranking list, which is determined by the final grade or, in the case of Section 2 (2) (a), irrespective of the later result of the Bachelor's examination, the average grade pursuant to Section 3 (3) sentence 1, clause 2, alternative 2 obtained by the applicants. In the event of a number of applicants holding equal qualifications, the decision will be taken by drawing lots.

Section 5 Admissions committee for the Master's degree programme in Applied Economics and Data Science

(1) The School Council of School II - Computing Science, Business Administration, Economics and Law appoints an admissions committee consisting of at least three voting members and one student member from the Master's degree programme in Applied Economics and Data Science or another related Master's degree programme with an advisory vote, as well as their deputies.

(2) The voting members must comprise at least:

- two members from the professors' group
- a professor or university lecturer or a member of the academic staff

(3) Voting members and their deputies are appointed for a period of two years; advisory members and their deputies for one year. Members may be reappointed.

(4) ¹The admissions committee elects a chair and a deputy chair from among its voting members. ²The admissions committee has a quorum when at least two members who are eligible to vote are present, including the chair or the deputy chair. ³In the event of a tied vote, the chair casts the deciding vote or, if the chair is not present, the deputy chair casts the deciding vote.

Section 6 Notification, clearing procedure, completion of the admissions procedure

(1) All decisions pertaining to the admissions procedure, in particular whether an applicant meets the admission requirements, whether a previous degree is relevant in terms of subject matter, as well as, if applicable, decisions regarding the granting of provisional admission – subject to additional requirements and/or any deadline extensions for submitting required evidence – and the conclusions within the framework of the university's own selection procedure (Section 4), are made by the admissions committee.³

(2) ¹Applicants who are admitted by virtue of their ranking will receive a letter of acceptance from the university. ²This letter states a deadline by which the applicant must accept their place in writing or electronically. ³If the applicant's acceptance of their place is not received by the University of Oldenburg in the proper form by the deadline, the letter of acceptance becomes invalid. ⁴The letter of acceptance must refer to this legal consequence.

(3) ¹If not all the applicants admitted in the initial allocation under Section 6 (2) enrol within the set

³ The admissions committee also has the authority to make decisions in cases of uncertainty, e.g. with regard to language requirements.

deadline, a corresponding number of applicants who have not received a letter of acceptance will be admitted in accordance with Section 6 (2) (clearing procedure). ²The clearing procedure will be based on the ranking list pursuant to Section 4 (1).

(4) Applicants who are unsuccessful will receive a letter of rejection, containing information on their statutory rights.

(5) The procedure is concluded in accordance with Section 37 (1) and Section 37 (3) of the NHZVO.⁴

(6) ¹In all other respects, the provisions on enrolment in the enrolment regulations of the University of Oldenburg will remain unaffected. ²Applicants who have received conditional offers in accordance with Section 2 (2) (a) will be de-registered from the Master's programme if they do not provide proof that they have completed their Bachelor's degree or equivalent qualification by 1 April of the year following enrolment in this Master's programme (for enrolment in the winter semester) and the applicant is responsible for this, Section 19 (6) sentence 3, No. 2 NHG. ³Applicants who have received conditional offers and who still have to make up for missing competences pursuant to Section 2 (2) (b) and/or missing language proficiency pursuant to Section 2 (3) sentence 6 will be de-registered from the Master's programme if the required evidence that the missing competences and/or language proficiency have been made up in good time is not provided in due time and the applicant is responsible for this. ⁴Extensions of deadlines for submitting the evidence referred to in sentences 2 and 3 are possible in individual cases if there is an important reason for which the applicant is not responsible.

Section 7 Admission to higher semesters

(1) Free study places in a higher semester which is subject to admission restrictions will be allocated to applicants in the following order:

- a) applicants for whom a rejection of admission on personal grounds would mean particular hardship
- b) applicants in the same or a comparable degree programme
 - aa) who are or have been enrolled at another German university or an institution for higher education in another member state of the European Union or in another state party to the Agreement on the European Economic Area,
 - bb) applicants with German nationality or an equivalent nationality with regard to the admission regulations who are or have been enrolled at another foreign institution for higher education,
- c) applicants who invoke other grounds

(2) ¹Within each of the three groups of applicants referred to in Section 7 (1), admission will be determined based on the result of the Bachelor's examination or an equivalent examination. ²In the event of an equal result, social reasons, in particular family and economic reasons, which are important for choosing the place of study will be the deciding factor. ³In cases which are still equal, the final decision is made by drawing lots.

(3) Applications for higher semesters are subject to Section 3 (2) to 3 (4) accordingly.

⁴ As a rule, the allocation procedure is completed by 15 April at the latest for admission to the summer semester and by 15 October for admission to the winter semester. Any places still available after this date will be allocated by drawing lots.

Section 8

Effective date

¹These regulations will come into force for the application procedure for the 2024/25 winter semester once they have been approved by the Ministry of Science and Culture of Lower Saxony and following their publication in the Official Notices of the university. ²At the same time, all previous versions of the access and admission regulations for the consecutive Master's programme in Applied Economics and Data Science (MSc) of School II - Computing Science, Business Administration, Economics and Law at the University of Oldenburg expire.