

By email¹

To the
University of Oldenburg
Division 3 - Examinations Office

Request for admission to thesis²



Important information

- Paperless procedure by communication via the email address assigned by UOL; no signatures or printouts required.
- Before forwarding the form to the first examiner, the verbal consent of the first and second examiner must be obtained; The student must complete all the information on page 1 and the agreed topic proposal on page 2.
- The first examiner confirms their willingness to review the request in the form and sends it to the Examinations Office (cc second examiner).

Last name, first name	Date of birth	Student ID number
Degree programme/degree		First subject (for teacher training courses)

The thesis will be written in the subject/focus area³ _____

by a group of students by an individual

If the thesis will be written by a group, indicate the last and first name(s) of the other student(s):

Last name, first name	Last name, first name
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I request the following examiners to be appointed:

Last name, first name (first examiner)	Degree	Email address:
Last name, first name of second examiner	Degree	Email address:

Compliance statement⁴

- I declare that I am enrolled at the University of Oldenburg and that I meet the requirements for admission to the thesis according to the applicable examination regulations.
- I declare that I have not previously definitively failed a final examination or parts of such an examination or another examination in the selected course at a university or equivalent institution for higher education in Germany or another European country and am not currently involved in an examination procedure.

Place, date last name, first name of student

¹ The contact details of the Examination Office can be found [here](#).

² As well as any part belonging to the final thesis, such as final colloquium, etc.

³ Specify subject for dual-subject and teacher training programmes, specify focus for single-subject Master's

⁴ Admission to the final examination will be denied if the student does not meet the requirements for admission or has definitively failed the final examination in the chosen ("same") degree program

By email⁵

through first examiner
via Examinations Office to
Examining Board

Request for admission to thesis module Confirmation by first examiner⁶

I have agreed with the candidate

Last name, first name	Student ID number
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on the following topic for their thesis:

In consultation with the second examiner, I will supervise and examine the thesis and ask the chairperson of the examination committee to assign the topic.

Place, date

Last name, first name (first examiner)

Decision of the chairperson of the examining board

The request is approved.

The request is rejected.

Reason:

Place, Date

Chairperson of the examining board (last name, first name)

⁵ The contact details of the Academic Examination Office can be found [here](#).

⁶ The finalised form should be sent to the [Examinations Office](#) by the first examiner; Second examiner in cc; no signatures or printouts required